

QUARNFORD PARISH COUNCIL

PUBLIC NOTICE

Parish Council meeting
on Wednesday 1st October 2025 at 7.00pm
to be held at Flash Village Hall, Brown Lane, Flash

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT
but please note that they may be excluded for any item the Council
decide should be treated as confidential

Date of Issue 19.09.25
Mrs C Withington, Clerk

C. Withington

PARISH COUNCIL MEETING

1.	To receive apologies
2.	To approve and sign the minutes of the last meeting –11 th June 2025 – as attached
3.	Declaration of Disclosable Pecuniary interest in any item on the agenda <i>(Note member should notify Monitoring officer within 28 days if not already. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships)</i>
4.	Public Participation: Members of the public are invited to address the Council on any issue over which it has a power for up to 5 minutes each, with the item lasting up to a maximum of 15 minutes.
5.	To consider the co- option applications (1 vacancy) and to co-opt a candidate to fill the existing vacancies – to consider the one applicant received – See Appendix A New Councillor to sign Declaration of Office and completion of DPI (Code of conduct to be supplied)
6.	Playing Field project update 1. To consider Playing Field matters and update on the work to be progressed by the appointed contractor and further actions
7.	To appoint Black Rose Solutions Ltd to carry out the internal auditor at a fixed cost of £105 net for 2 years
8.	To consider the requirements for a .gov.uk domain for a generic email, and also a website to meet accessibility requirements – to consider quotes for the new domain and email, and obtain quotes for the website (if not already available) - See Appendix B Assertion 10 – Data Protection requirements to be considered
9.	Planning applications (Peak District National Park planning portal) None
10.	Heather management and meeting outcome with responsible agencies/SWT – update
11.	Inspection of Parish Assets Noticeboards x 3 Playing field inspections Staffordshire Moorland Defib (inc on AED Donate 2 year scheme) - Cabinet update
12.	Review of Policies- Appendix C: • Biodiversity and to consider a Biodiversity Policy – to be adopted • Complaint policy – to be adopted Internal Control/Risk Assessment (to be reviewed January)

13.	Lengths man scheme – up to £400 for reimbursement for village appearance To agree other projects for this year – delegated to the Chair and Clerk To agree to refill the planters with bulbs and compost and place the order To note the pedestrian barrier for playing field (£180) to be attributed to the fund																																	
14.	Staffordshire County Cllr and District Council update																																	
15.	Devolution update – Staffordshire Moorlands Borough Council																																	
16.	Public Footpaths and Highways issues – to be reported																																	
17.	Correspondence – if any Broadband/Fibre update – separate meeting to be held																																	
18.	Finance (CC, AT, JM?, GT signatories: To note the payments made under delegated authority/BACS – Zurich, SCC To note the NALC salary scales increase from April 2025 – see attached To agree any other payments as notified at the meeting To authorise payments as follows by cheque – Initial stubs and authorisation sheet <table><tr><th>Chq no</th><th>Description</th><th>Amount £</th></tr><tr><td>675</td><td>Quarnford Parochial Church donation to flowers??</td><td>0.00</td></tr><tr><td>676</td><td>S W Mansfield Website host Sept to Aug 24</td><td>0.00</td></tr><tr><td>677</td><td>C Candy Joinery - Safety barrier playing field</td><td>180.00</td></tr><tr><td>678</td><td>SRC Contractors - Topping of playing field</td><td>112.00</td></tr><tr><td>679</td><td>Village Hall hire October</td><td>18.00</td></tr><tr><td>680</td><td>Clerk - Salary up to May to Oct (end)</td><td>703.73</td></tr><tr><td>680</td><td>Home office allowance x 6 months</td><td>120.00</td></tr><tr><td>680</td><td>Mileage x 1</td><td>23.40</td></tr><tr><td>681</td><td>HMRC (Tax and NI)</td><td>174.00</td></tr><tr><td colspan="2">Total</td><td>1331.31</td></tr></table>	Chq no	Description	Amount £	675	Quarnford Parochial Church donation to flowers??	0.00	676	S W Mansfield Website host Sept to Aug 24	0.00	677	C Candy Joinery - Safety barrier playing field	180.00	678	SRC Contractors - Topping of playing field	112.00	679	Village Hall hire October	18.00	680	Clerk - Salary up to May to Oct (end)	703.73	680	Home office allowance x 6 months	120.00	680	Mileage x 1	23.40	681	HMRC (Tax and NI)	174.00	Total		1331.31
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19.	Next meeting (Jan, May) To agree the date of the next meeting																																	