

QUARNFORD PARISH COUNCIL
MINUTES FROM 18TH July MEETING 2023

The meeting was opened at 7:30pm, Dean Brockley acted as chair in Andy Thoroughgood's absence.

Councillors present: Dean Brockley, Karen Kidd, Gary Wentworth, Chris Candy, Geoff Tunnicliffe

Principal councillors: Tarrah Staden

members of the public: Michael Staden.

Minute	Agenda items for the annual parish meeting			
1. 18/07/2023	Election of new chair and vice chair - this item was deferred until the next parish meeting, as agreed by all councillors present due to the absences of the chairman.			
2. 18/07/2023	Chairman's report : this item could not be discussed due to above reasons in the first item.			
3. 18/07/2023	Financial year statement - a financial year statement could not be produced due to only recently resolved banking issues.			
	The parish meeting AGENDA			
1. 18/07/2023	Apologies for absence: Chairman Andy Thoroughgood			
2. 18/07/2023	Minutes from meeting held previously : the minutes from the previous meeting were agreed by the councillors that they were correct. Cllr Chris Candy proposed this and Cllr Wentworth seconded this.			
3. 18/07/2023	Matters Arising – street lighting Cllr Candy informed he had looked into this matter, he clarified that it would be Staffordshire County Council's interest and would require a very strong case. The councillors do not see a purpose for the street lighting. The councillors also mentioned that they are not looking to move forward with this matter for the reasons of costs and sustainability. It was agreed that the clerk should email the resident whom brought this matter up and inform them of the councillors' decision. N.b : This resident has been emailed regarding the matter.			
4. 18/07/2023	Items of account – cheques made out during the meeting:			
	Cheque n.o	Made payable	Reason for	Amount:

		to:	cheque:	
	000621	Quarnford hall	Hire of the hall for parish meetings	£10
	000622	Clerks salary	for 2 months work and audit work	£362.50

income and bank balance unknown due to lack of bank statements .

The Business reserve bank account statement from 31st May to 30 June was made viewable to the parish councillors :

DATE	DESCRIPTION	PAID IN	BALANCE
31/05/2023	INTEREST	£0.77 PENCE	£790.29
30/06/2023	INTEREST	£0.75 PENCE	£791.04-CLOSING BALANCE .
4.1	AUDITS - the audits for the years 2021-2022 and 2022-2023 were discussed , the folder of findings was made presentable to the councillors . The parish council are two years behind with the audits . It was agreed by all of the councillors that the audits are satisfactory . In the absence of the chairman, it was also discussed that the clerk would is it the chairman to confirm whether he agreed with the work done on the accounts and to apply signatures on the relevant forms in order to send to the accounts off to the internal auditor. Public member Michael Staden, a councillor to HUQPC was in attendance at the meeting as he clarified he had assisted the clerk with the audits.		
5. 18/07/2023	Access to the playing fields – the fence faculty : the councillors discussed two options on how to progress with the fence faculty . The first option mentioned was : for the clerk to contact the relevant person dealing with the fence faculty, in this case, Phil Collins and to ask Mr Collins to go through his previous emails and files to see if the former clerk filled in the certificate . Option two: the councillors agreed to get in touch with Mr Collins and ask for new notices / certificates and to start afresh with the advertisement of them .		
6. 18/07/2023	Notice Board Replacement; Cllr Candy presented an updated version of his quotations for the replacement of the notice boards . Cllr Wentworth , cllr Kidd and Cllr Tunnicliffe stated their satisfaction with the quotes.		
8.18/07/2023	Discussion of the meeting held at Gradbach mill regarding Parking		

	matters; Cllr Wentworth informed that the meeting was very well attended and the general agreement was that there is no stipulated way forward . Many people discussed their own parking matters . The councillors jointly clarified that at present there is no way forward or a clear solution as it is not as simple as eradicating tourists .
9.18/07/2023	Parish council contribution to the coronation mugs: Contact was made requesting an invoice . The item was closed as there was nothing to discuss until further notice .
10. 18/07/23	Highways : a letter from Staffs CC was presented to the cllrs informing them of a road closure within the area .
11.18/07/2023	Correspondences: none
12.18/07/2023	Any other business ? None.

Meeting closed at 9:15pm