

QUARNFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 7th March 2022

Attendance Register - Present:

Chair	Parish Councillor Andy Thorogood
Vice-chair	Parish Councillor Dean Brockley
	Parish Councillor Gary Wentworth – apologies
	Parish Councillor Karen Kidd
	Parish Councillor Chris Candy – meeting date unclear
	Parish Councillor Eddie Kidd – apologies (illness)
	Parish Councillor Geoff Tunnicliffe – meeting date unclear
Clerk	Stephen Mansfield
County and District Councillors attending	None
Members of the Public attending & speaking	No members of the public

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 07/03/22/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting.
Agenda item 2	Variation of Order of Business
Minute 07/03/22/02	None
Agenda item 3	Declarations of Member's Interests and requests for dispensations
Minute 07/03/22/03	There were no specific declarations of interest or requests for dispensations relating to items on the agenda.
Agenda item 4	Determination of Confidential Items
Minute 07/03/22/04	No members of the public were present so this item was automatically determined as; None.
Agenda item 5	Minutes of the previous meeting held 22nd November 2021
Minute 07/03/22/05	The minutes for the previous meeting held on the 22 nd November 2021 were reviewed by the Councillors and approved as a correct record of that meeting. Proposed Councillor Andy Thorogood and Seconded Councillor Karen Kidd and unanimously approved.
Agenda item 6	Matters arising from minutes of previous meeting
Minute 07/03/22/06	6.1) Signage is being investigated by Chair 6.2) Potholes have been reported three times by Chair.
Agenda item 7	Public Speaking
	7.1) None

07/03/22/07																													
Agenda item 8	Hear reports on Parish matters, Village Events and activities																												
Minute 07/03/22/08	8.1) Clerk instructed to carry on with faculty application and phone Church solicitor. Clerk to attend PCC meeting. 8.2) It was agreed that a donation of £75 would be made to the Rose Queen fete proposed Andy Thorogood, seconded Dean Brockley. It was later decided to increase the donation to £150.00 in total. Decision to be confirmed at May meeting.																												
Agenda item 9	Reporting of Highway Defects & other Parish Matters																												
Minute 07/03/22/09	9.1) Following on from the email from Lisa Hall, the Chair will take up the communication with the Police and the Community Transport Management Officer.																												
Agenda item 10	Policies and Procedures																												
Minute 07/03/22/10	10.1) Noticeboards need upgrade. Chris Candy to report and provide costings. It was noted that all three noticeboards, Gradbach, Memorial Hall, Flash Bar need attention or replacement.																												
Agenda item 11	Planning																												
Minute 07/03/22/11	11.1) The Parish Council had no comments on application for new agricultural building at Lower Drystone Edge Farm.																												
Agenda item 12	Chair's Announcements																												
Minute 07/03/22/12	12.1) The Chair gave an update on the recurring parking problems. It was noted that visitors parking in Flash village continue to block access and egress at the farms, businesses and homes of local residents																												
Agenda item 13	Updates from the Clerk including Correspondence Received																												
Minute 07/03/22/13	13.1) Note continuing correspondence from FBC Manby Bowdler was discussed. Assistance with final approval of footpath fence still to be obtained from PCC and Vicar.																												
Agenda item 14	Finance																												
Minute 07/03/22/14	14.1) Current Account balance stands at £4954.03 on 28 th February 2022, Business Reserve Account balance stands at £785.45 on 28 th February 2022, 14.2) Cash Account Balance stands at £10.00 as a donation received to the Defibrillator fund. 14.3)The following expenditure was approved: Liabilities and other disbursements to be paid by cheque. <table><tr><th>Date</th><th>Cheque no</th><th>Payee</th><th>Amount</th></tr><tr><td>07/03/2022</td><td>000590</td><td>Quarnford Memorial Hall invoices?</td><td>£12.00</td></tr><tr><td>07/03/2022</td><td>000591</td><td>Clerk's Salary Dec 2021 to Mar 2022 + annual pension</td><td>£211.20</td></tr><tr><td>07/03/2022</td><td>000592</td><td>HMRC PAYE Liability Apr 2021 to Aug 2021</td><td>£62.80</td></tr><tr><td>07/03/2022</td><td>000593</td><td>First donation to Rose Queen</td><td>£75.00</td></tr><tr><td>07/03/2022</td><td>000594</td><td>Staffordshire Parish Councils Association subscription</td><td>£84.46</td></tr><tr><td>17/03/2022</td><td>000595</td><td>Second donation to Rose Queen</td><td>£75.00</td></tr></table> 14.4) The following income was reported by the Clerk Bank Statements show interest payments to date of meeting, totalling £0.00 pence per	Date	Cheque no	Payee	Amount	07/03/2022	000590	Quarnford Memorial Hall invoices?	£12.00	07/03/2022	000591	Clerk's Salary Dec 2021 to Mar 2022 + annual pension	£211.20	07/03/2022	000592	HMRC PAYE Liability Apr 2021 to Aug 2021	£62.80	07/03/2022	000593	First donation to Rose Queen	£75.00	07/03/2022	000594	Staffordshire Parish Councils Association subscription	£84.46	17/03/2022	000595	Second donation to Rose Queen	£75.00
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	calender month on Business Reserve account. (note; interest payments at £0.05p monthly have since resumed) Clerk now receiving monthly statements. 14.5) Accounts Reconciliation The Clerk presented documents to inform the meeting of the current position of accounts for the Parish Council.
Agenda item 15	Date and time of next meetings
Minute 07/03/22/15	15.1) The next meeting for 2022 is scheduled as 7:30pm Monday 16 th May 2022, in the Quarnford Memorial Hall.
Agenda item 16	Any Other Business to be noted for inclusion in next agenda
Minute 07/03/22/16	16.1) Note to discuss offering assistance and facilities to Ukraine refugees. Proposed Andy Thorogood, seconded Dean Brockley. 16.2) The meeting was closed by the Chair at 20:55 pm