

QUARNFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 3rd October 2022

Attendance Register - Present:

Chair	Parish Councillor Andy Thorogood
Vice-chair	Parish Councillor Dean Brockley
	Parish Councillor Gary Wentworth
	Parish Councillor Karen Kidd
	Parish Councillor Chris Candy – apologies received
	Parish Councillor Eddie Kidd – apologies (illness)
	Parish Councillor Geoff Tunnicliffe – apologies received
Clerk	Stephen Mansfield
County and District Councillors attending	None
Members of the Public attending & speaking	Two members of the public

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 03/10/22/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting. All apologies accepted by the Chair.
Agenda item 2	Variation of Order of Business
Minute 03/10/22/02	None
Agenda item 3	Declarations of Member's Interests and requests for dispensations
Minute 03/10/22/03	There were no specific declarations of interest or requests for dispensations relating to items on the agenda.
Agenda item 4	Determination of Confidential Items
Minute 03/10/22/04	Two members of the public were present.
Agenda item 5	Minutes of the previous meeting held 25th July 2022
Minute 03/10/22/05	The minutes for the previous meeting held on the 25 th July 2022 were reviewed by the Councillors and approved as a correct record of that meeting. Proposed Councillor Dean Brockley and Seconded Councillor Andy Thorogood and unanimously approved.
Agenda item 6	Matters arising from minutes of previous meeting
Minute 03/10/22/06	6.1) It was agreed to carry forward to the next meeting the discussion of new noticeboards for the Parish.

Agenda item 7	Public Speaking
Minute 03/10/22/07	7.1) The two members of the public were the residents of the Old School in Flash. A number of subjects were discussed with them; 7.2) It was understood that the three feet wide pathway at the east end of the old school yard is still owned by the Staffordshire County Council and that Quarnford Parish Council have a right of way to use the pathway. 7.3) To access the pathway from Browns Lane it was understood that there is no need for planning permission from the Peak Park Planning Authority (information given to Clerk Stephen Mansfield by a visiting Peak Park Ranger prior to Covid lock down) providing the construction is no more than 1.2 meters high. A gap can be made in the dry stone wall suitable for children and adults to safely enter and exit the pathway entrance onto Browns Lane. 7.4) The stile from the old school yard, over the churchyard wall and onto the steps down to the playing field is thought to be still in useable condition but would benefit from a better step over the wall. 7.5) The residents at the Old School have kindly offered some carpet tiles which can be used to control vegetation growth along the pathway. 7.6) The steps to the playing field were constructed with help from the Peak Park rangers about 20 to 25 years ago to allow children access to the playing field. These are now overgrown and need to be cleared, inspected for safety and repaired where necessary. 7.7) It was noted that there may have to be an increase in precept to fund this work but as detailed costings are not yet available it was not possible to determine likely precept increases.
Agenda item 8	Hear reports on Parish matters, Village Events and activities
Minute 03/10/22/08	8.1) Clerk had been given further documents by the Diocesan solicitor to carry on with faculty application. Councillor Karen Kidd kindly offered to take the documents and post them on noticeboards inside and outside the Church. 8.2) The Chair, Councillor Andy Thorogood had attended the village charity fete arranged by Marie Frodsham at the Winking Man Public House and had raised £17 which was donated by the Parish Council to Marie's First Responders Group.
Agenda item 9	Reporting of Highway Defects & other Parish Matters
Minute 03/10/22/09	9.1) Chair continues to monitor parking at Gradbach and is in communication with other organisations in the locality. Mr John Rowe of SWT who is intending to provide some signage to assist visitors is asking for input from the Parish Council for best use of the signs. The matter was discussed and the Chair will pass on the results to Mr Rowe. 9.2) The Parking Scheme Feasibility report has been received from the SCC appointed consultants. The Chair considers that it needs some modification and will liaise directly with SCC to effect those changes. 9.3) Potholes and sinkholes in the Parish had mostly been repaired by SCC Highways dept.
Agenda item 10	Policies and Procedures

Minute 03/10/22/10	10.1) Noticeboards need upgrade – as previously noted			
Agenda item 11	Planning			
Minute 03/10/22/11	11.1) None			
Agenda item 12	Chair's Announcements			
Minute 03/10/22/12	12.1) Chairs announcements had been covered in previous items, Parking, Signs, pathways etc.			
Agenda item 13	Updates from the Clerk including Correspondence Received			
Minute 03/10/22/13	13.1) Note from HMRC indicating a slight overpayment of the PAYE liability. Clerk to check figures. 13.2) A letter had been received from MP Karen Bradley about an event supporting local volunteers and charities. Clerk to inform Marie Frodsham. (note from Clerk..this was done when Marie came to inspect HUQPC defib at Brandside).			
Agenda item 14	Finance			
Minute 03/10/22/14	14.1)Current Account balance stands at £6,317.97 on 30 th Sep 2022, Business Reserve Account balance stands at £785.91 on 30 th Sep 2022,			
	14.2)Cash Account Balance stands at £10.00 as a donation received to the Defibrillator fund.			
	14.3)The following expenditure was approved: Liabilities and other disbursements to be paid by cheque.			
	Date	Cheque no	Payee	Amount
	03/10/2022	000603	EA Fitzgibbon payroll management annual fee	£70.00
	03/10/2022	000604	Clerk's Salary Apr 2022 to May 2022	£105.60
	03/10/2022	000605	HMRC PAYE Liability Apr 2022 to May 2022	£26.40
	03/10/2022	000606	Quarnford Memorial Hall	£15.00
	14.4) The following income was reported by the Clerk Bank Statements show interest payments to date of meeting, totalling £0.21 pence on Business Reserve account during August and September 2022.			
	A precept payment of £1,000 was received on 30 th September 2022.			
Agenda item 15	14.5) Accounts Reconciliation The Clerk presented documents to inform the meeting of the current position of accounts for the Parish Council.			
	Date and time of next meetings			
Minute 03/10/22/15	15.1) The next meeting for 2022 is scheduled as 7:30pm Monday 12 th September 2022, in the Quarnford Memorial Hall.			
Agenda item 16	Any Other Business to be noted for inclusion in next agenda			
Minute 03/10/22/16	16.1) The meeting was closed by the Chair at 20:45 pm			