

QUARNFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 22nd November 2021
Attendance Register - Present:

Chair	Parish Councillor Andy Thorogood
Vice-chair	Parish Councillor Dean Brockley - apologies(illness)
	Parish Councillor Gary Wentworth
	Parish Councillor Karen Kidd
	Parish Councillor Chris Candy
	Parish Councillor Eddie Kidd – apologies (illness)
	Parish Councillor Geoff Tunnicliffe
Clerk	Stephen Mansfield
County and District Councillors attending	None
Members of the Public attending & speaking	No members of the public

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 22/11/21/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting.
Agenda item 2	Variation of Order of Business
Minute 22/11/21/02	None
Agenda item 3	Declarations of Member's Interests and requests for dispensations
Minute 22/11/21/03	There were no specific declarations of interest or requests for dispensations relating to items on the agenda.
Agenda item 4	Determination of Confidential Items
Minute 22/11/21/04	No members of the public were present so this item was automatically determined as; None.
Agenda item 5	Minutes of the previous meeting held 13th September 2021
Minute 22/11/21/05	The minutes for the previous meeting held on the 13 th September 2021 were reviewed by the Councillors and approved as a correct record of that meeting. Proposed Councillor Gary Wentworth and Seconded Councillor Karen Kidd and unanimously approved with a minor correction to be countersigned at next meeting.
Agenda item 6	Matters arising from minutes of previous meeting
Minute 22/11/21/06	6.1) Changes to minutes re-approved.
Agenda item 7	Public Speaking

Minute 22/11/21/07	7.1) None
Agenda item 8	Hear reports on Parish matters, Village Events and activities
Minute 22/11/21/08	8.1) Clerk instructed to carry on with faculty application and phone Church solicitor. 8.2) Quiz night to be held 2nd December 2021 8.3) Mother and toddler group to be held last Monday of each month starting 29 th November 2021.
Agenda item 9	Reporting of Highway Defects & other Parish Matters
Minute 22/11/21/09	9.1) Staffordshire Highways works lorry came and repaired some small holes. However, the main road drainage was not dealt with and this is now a serious priority. 9.2) Visitor parking; this has been quieter, the cones and barriers are having a positive effect. 9.3) Cllr Tunnicliffe comments that it would be helpful if there were signs to guide visitors to Three Shires Head and Luds Church. John at Staffordshire Wildlife Trust has agreed to bring some signs. The Peak Park should be asked for more signs.
Agenda item 10	Policies and Procedures
Minute 22/11/21/10	10.1) Noticeboards need upgrade. Chair asked Chris Candy to report and provide costings.
Agenda item 11	Planning
Minute 22/11/21/11	11.1) The Parish Council had not been notified of any new applications
Agenda item 12	Chair's Announcements
Minute 22/11/21/12	12.1) Stakes installed by the Parish Council at Gradbach have been stolen, Chair will replace and submit invoice to Parish Council.
Agenda item 13	Updates from the Clerk including Correspondence Received
Minute 22/11/21/13	13.1) Note correspondence from FBC Manby Bowdler was discussed. Assistance with final approval of footpath fence to besought from PCC and Vicar.
Agenda item 14	Finance
Minute 22/11/21/14	14.1) Current Account balance stands at £5575.23 on 30 th September 2021, Business Reserve Account balance stands at £785.45 on 31st July 2021, 14.2) Cash Account Balance stands at £10.00 as a donation received to the Defibrillator fund. 14.3) The following expenditure was approved: Liabilities and other disbursements to be paid by cheque.

Date	Cheque no	Payee	Amount
22/11/2021	000586	Audit,accountancy charges 2020-21 The Ford Partnership	£138.00
22/11/2021	000587	S. Mansfield Clerk's Salary Sep 2021 to Nov 2021	£158.40
22/11/2021	000588	HMRC PAYE Liability Apr 2021 to Aug 2021	£39.60
22/11/2021	000589	Quarnford Memorial Hall invoices?	£12.00

14.4) The following income was reported by the Clerk
Bank Statements show interest payments to date of meeting, totalling £0.01 pence per calender month on Business Reserve account.

A Parish precept of £1,000 was received on 24th September 2021. There is a problem receiving bank statements in a timely manner. Clerk to ask bank for monthly statements.

14.5) Accounts Reconciliation

The Clerk presented documents to inform the meeting of the current position of accounts for the Parish Council.

Agenda item 15	Date and time of next meetings
Minute 22/11/21/15	15.1) The next meeting for 2022 is scheduled as 7:30pm Monday 21st February 2022, in the Quarnford Memorial Hall.
Agenda item 16	Any Other Business to be noted for inclusion in next agenda
Minute 22/11/21/16	16.1) Meetings with Peak Park, SCC, SMDC, SWT and Staffs Police. 16.2) The meeting was closed by the Chair at 20:35 pm