

QUARNFORD PARISH COUNCIL

Minutes of the Parish Council Meeting on Tuesday 18th May 2021

Attendance Register - Present:

Chair	Parish Councillor Andy Thorogood
Vice-chair	Parish Councillor Dean Brockley
	Parish Councillor Gary Wentworth
	Parish Councillor Karen Kidd
	Parish Councillor Chris Candy
	Parish Councillor Eddie Kidd - apologies
	Parish Councillor Geoff Tunnicliffe - apologies
Clerk	Stephen Mansfield
County and District Councillors attending	None
Members of the Public attending & speaking	No members of the public

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 18/05/21/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting.
Agenda item 2	Variation of Order of Business
Minute 18/05/21/02	None
Agenda item 3	Declarations of Member's Interests and requests for dispensations
Minute 18/05/21/03	There were no specific declarations of interest or requests for dispensations relating to items on the agenda.
Agenda item 4	Determination of Confidential Items
Minute 18/05/21/04	No members of the public were present so this item was automatically determined as; None.
Agenda item 5	Minutes of the previous meeting held 11th January 2021
Minute 18/05/21/05	The minutes for the previous meeting held on the 11 th January 2021 were reviewed by the Councillors and approved as a correct record of that meeting. Proposed Councillor Chris Candy and Seconded Councillor Dean Brockley and unanimously approved.
Agenda item 6	Matters arising from minutes of previous meeting
Minute 18/05/21/06	6.1) It was noted that there had been no meeting since January 2021, due to the Clerk's illness and the logistical difficulties during the Covid19 pandemic. 6.2) The Clerk informed the meeting that internal auditor Elizabeth Fitzgibbon was no longer able to perform the audit. The Clerk hoped that Parish Councillors could find an alternative

	internal auditor as it was more appropriate for that person to be appointed by someone other than the Clerk. After a discussion it was proposed that local resident Louise Garlick be approached.
Agenda item 7	Public Speaking
Minute 18/05/21/07	7.1) None
Agenda item 8	Hear reports on Parish matters, Village Events and activities
Minute 18/05/21/08	8.1) Clerk instructed to carry on with faculty application and phone Church solicitor. It was noted that Alex Chong has resigned and the diocese office will be appointing a replacement. 8.2) The Clerk was instructed to check with the Land Registry that the Old School property at SK17 0SU on Brown Lane now shows ownership by Olive Rack but with 3 feet wide right of way on the east side in favour of Staffordshire County Council. 8.3) It was noted that the precept had been increased by 15% to reserve funds for the materials to construct the fence. 8.4) The Gradbach traffic sign is now erected.
Agenda item 9	Reporting of Highway Defects & other Parish Matters
Minute 18/05/21/09	9.1) None reported.
Agenda item 10	Policies and Procedures
Minute 18/05/21/10	10.1) Repairs to ditching problems in Knotbury have been effected today probably by Staffordshire County Council.
Agenda item 11	Planning
Minute 18/05/21/11	11.1) The Parish Council has no comments on the application for a general purpose agricultural building at Three Shires Head, Quarnford.
Agenda item 12	Chair's Announcements
Minute 18/05/21/12	12.1) The Chair had spoken with Cllr Gill Heath who has agreed to a feasibility study on parking restrictions in Gradbach. The Chair is still waiting for this to start. The poles and tapes erected by the Parish Council have prevented gridlock, nevertheless cars are parked further up the hill than before. It was noted that there will be costs for legal bureaucracy. 12.2) The Chair has had discussions with Staffordshire Wildlife Trust who wish to implement a staged approach to parking management.
Agenda item 13	Updates from the Clerk including Correspondence Received
Minute 18/05/21/13	13.1) Clerk forwarded by email, to the Chair, details of a course for Village Hall managers relating to Covid rules.
Agenda item 14	Finance
Minute 18/05/21/14	14.1) Current Account balance stands at £5378.13 on 30th April 2021, Business Reserve Account balance stands at £785.35 on 30th April 2021, 14.2)

Cash Account Balance stands at **£10.00** as a donation received to the Defibrillator fund.

14.3)

The following expenditure was approved: Liabilities and other disbursements to be paid by cheque.

Date	Cheque no	Payee	Amount
02/02/2021	000575	S. Mansfield re BCW Signs	£103.72
18/05/2021	000576	Quarnford Memorial Hall	£12.00
18/05/2021	000577	G. Wentworth	£56.53

14.4) The following income was reported by the Clerk
Bank Statements show interest payments to date of meeting, totalling £0.01 pence per calendar month on Business Reserve account.

14.5) Accounts Reconciliation

The Clerk presented documents to inform the meeting of the current position of accounts for the Parish Council.

Agenda item 15

Date and time of next meetings

Minute
18/05/21/15

The remaining meeting for 2021 is scheduled as 7:30pm Monday 22nd November 2021, in the Quarnford Memorial Hall.

Agenda item 16

Any Other Business to be noted for inclusion in next agenda

Minute
18/05/21/16

Meetings with Peak Park, SCC, SMDC, SWT and Staffs Police.
The meeting was closed by the Chair at 20:32 pm