

QUARNFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 16th May 2022

Attendance Register - Present:

Chair	Parish Councillor Andy Thorogood
Vice-chair	Parish Councillor Dean Brockley – apologies
	Parish Councillor Gary Wentworth – apologies
	Parish Councillor Karen Kidd
	Parish Councillor Chris Candy – apologies
	Parish Councillor Eddie Kidd – apologies (illness)
	Parish Councillor Geoff Tunnicliffe
Clerk	Stephen Mansfield
County and District Councillors attending	None
Members of the Public attending & speaking	No members of the public

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 16/05/22/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting. All apologies accepted by the Chair.
Agenda item 2	Variation of Order of Business
Minute 16/05/22/02	None
Agenda item 3	Declarations of Member's Interests and requests for dispensations
Minute 16/05/22/03	There were no specific declarations of interest or requests for dispensations relating to items on the agenda.
Agenda item 4	Determination of Confidential Items
Minute 16/05/22/04	No members of the public were present so this item was automatically determined as; None.
Agenda item 5	Minutes of the previous meeting held 7th March 2022
Minute 16/05/22/05	The minutes for the previous meeting held on the 7 th March 2022 were reviewed by the Councillors and approved as a correct record of that meeting. Proposed Councillor Andy Thorogood and Seconded Councillor Karen Kidd and unanimously approved.
Agenda item 6	Matters arising from minutes of previous meeting
Minute 16/05/22/06	6.1) None
Agenda item 7	Public Speaking
	7.1) None

16/05/22/07																	
Agenda item 8	Hear reports on Parish matters, Village Events and activities																
Minute 16/05/22/08	8.1) Clerk instructed to carry on with faculty application and phone Church solicitor. Clerk to attend PCC meeting on 17 th May 2022. Councillor Karen Kidd will also attend. 8.2) The Jubilee Celebrations, Rose Quaeen and Duck Race will all go ahead this year.																
Agenda item 9	Reporting of Highway Defects & other Parish Matters																
Minute 16/05/22/09	9.1) Chair continues to monitor parking at Gradbach and is in communication with other organisations in the locality.																
Agenda item 10	Policies and Procedures																
Minute 16/05/22/10	10.1) Noticeboards need upgrade. Chris Candy to report and provide costings. It was noted that all three noticeboards, Gradbach, Memorial Hall, Flash Bar need attention or replacement.																
Agenda item 11	Planning																
Minute 16/05/22/11	11.1) The Parish Council had no objections to application for new agricultural access track and livestock pens to the west of Wicken Clough New Road. It is better to have a hard track surface than have vehicles bringing mud onto the road.																
Agenda item 12	Chair's Announcements																
Minute 16/05/22/12	12.1) The Chair gave an update on the recurring parking problems. It was noted that visitors parking in Flash village continue to block access and egress at the farms, businesses and homes of local residents which is now becoming a serious problem. The Chair will contact Staffordshire Highways for advice in resolving this recurring problem.																
Agenda item 13	Updates from the Clerk including Correspondence Received																
Minute 16/05/22/13	13.1) Note continuing correspondence from FBC Manby Bowdler was discussed. Progress should be made after Parochial Church Council meeting.																
Agenda item 14	Finance																
Minute 16/05/22/14	14.1) Current Account balance stands at £5593.17 on 30 th April 2022, Business Reserve Account balance stands at £785.48 on 30 th April 2022, 14.2) Cash Account Balance stands at £10.00 as a donation received to the Defibrillator fund. 14.3)The following expenditure was approved: Liabilities and other disbursements to be paid by cheque. <table><tr><th>Date</th><th>Cheque no</th><th>Payee</th><th>Amount</th></tr><tr><td>16/05/2022</td><td>000596</td><td>Clerk's Salary Apr 2022 to May 2022</td><td>£105.60</td></tr><tr><td>16/05/2022</td><td>000597</td><td>HMRC PAYE Liability Apr 2022 to May 2022</td><td>£26.40</td></tr><tr><td>16/05/2022</td><td>000598</td><td>Information Commissioners Office</td><td>£40.00</td></tr></table> 14.4) The following income was reported by the Clerk Bank Statements show interest payments to date of meeting, totalling £0.00 pence per calender month on Business Reserve account. (note; interest payments at £0.05p monthly have since resumed)	Date	Cheque no	Payee	Amount	16/05/2022	000596	Clerk's Salary Apr 2022 to May 2022	£105.60	16/05/2022	000597	HMRC PAYE Liability Apr 2022 to May 2022	£26.40	16/05/2022	000598	Information Commissioners Office	£40.00
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	14.5) Accounts Reconciliation The Clerk presented documents to inform the meeting of the current position of accounts for the Parish Council.
Agenda item 15	Date and time of next meetings
Minute 16/05/22/15	15.1) The next meeting for 2022 is scheduled as 7:30pm Monday 11 th July 2022, in the Quarnford Memorial Hall.
Agenda item 16	Any Other Business to be noted for inclusion in next agenda
Minute 16/05/22/16	16.1) Clerk to obtain a copy of electoral register from SMDC. 16.2) The meeting was closed by the Chair at 20:57 pm