## **QUARNFORD PARISH COUNCIL**

Minutes of the Parish Council Meeting held on Tuesday 13 $^{\rm th}$  September 2021 Attendance Register - Present:

Chair	Parish Councillor Andy Thorogood			
Vice-chair	Parish Councillor Dean Brockley - apologies			
	Parish Councillor Gary Wentworth			
	Parish Councillor Karen Kidd			
	Parish Councillor Chris Candy- apologies			
	Parish Councillor Eddie Kidd			
	Parish Councillor Geoff Tunnicliffe - apologies			
Clerk	Stephen Mansfield			
County and District Councillors attending	None			
Members of the Public attending & speaking	No members of the public			

Agenda item 1	Attendance Register, Apologies, Public Attendees			
Minute 13/09/21/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to			
	the commencement of the meeting.			
Agenda item 2	Variation of Order of Business			
Minute 13/09/21/02	None			
Agenda item 3	Declarations of Member's Interests and requests for dispensations			
Minute 13/09/21/03	There were no specific declarations of interest or requests for dispensations relating to items			
	on the agenda.			
Agenda item 4	Determination of Confidential Items			
Minute 13/09/21/04	No members of the public were present so this item was automatically determined as; None.			
Agenda item 5	Minutes of the previous meeting held 18 <sup>th</sup> May 2021			
Minute	The minutes for the previous meeting held on the 18 <sup>th</sup> May 2021 were reviewed by the			
13/09/21/05	Councillors and approved as a correct record of that meeting. Proposed Councillor Gary			
	Wentworth and Seconded Councillor Karen Kidd and unanimously approved with a minor			
	correction to be countersigned at next meeting.			
Agenda item 6	Matters arising from minutes of previous meeting			
Minute 13/09/21/06	6.1) Changes to minutes to be re-approved.			
Agenda item 7	Public Speaking			

Minute 13/09/21/07	7.1) None			
Agenda item 8	Hear reports on Parish matters, Village Events and activities			
Minute 13/09/21/08	8.1) Annual Duck Race particularly successful this year raising £1300 for Village Hall. On 25th/26th September there will be the Harvest Festival with tea and coffee in Church. It is hoped that all events can take place as normal next year.			
	8.2) Clerk instructed to carry on with faculty application and phone Church solicitor.			
Agenda item 9	Reporting of Highway Defects & other Parish Matters			
Minute 13/09/21/09	9.1) SCC is running ongoing feasibility study. Bank Holiday gridlocked in Gradbach.  Measures taken by the parish council have been generally successful but still a better layout of parking areas is needed.			
	9.2) There has been a visit by SCC Highways Engineer to Flash Village.			
Agenda item 10	Policies and Procedures			
Minute 13/09/21/10	10.1) Noticeboards need upgrade. Chair to ask Chris Candy to report and provide costings.			
Agenda item 11	Planning			
Minute 13/09/21/11	11.1) The Parish Council has no comments on the following applications			
	NP/SM/0721/0821 Planning Application Planning Application Proposed alterations to farmhouse, including rear lean-to extension and conversion of outbuildings for ancillary residential use. Gib Torr Farm Gibbtor Lane Quarnford			
	NP/SM/0621/0660 Two-storey extension to dwelling and new water borehole Planning Application to be installed. Glebe Tail Quarnford  18/06/2021			
	NP/GDO/0621/0662 GDO Notification - Open fronted agricultural machinery Planning Application shed Northfield Farm New Road Flash			
	Chair's Announcements			
Minute 13/09/21/12	12.1) None			
Agenda item 13	Updates from the Clerk including Correspondence Received			
Minute	13.1) Note correspondence from FBC Manby Bowdler re new solicitor dealing with Faculty			
13/09/21/13	Application.			
Agenda item 14	Finance			
	14.1)  Current Account balance stands at £5309.60 on 30 <sup>th</sup> June 2021,  Business Reserve Account balance stands at £785.38 on 31st July 2021,			
	14.2)  Cash Account Balance stands at £10.00 as a donation received to the Defibrillator fund.			
	14.3) The following expenditure was approved: Liabilities and other disbursements to be paid by cheque.			

## These minutes are draft until approved by the Parish Council.

Date	Cheque no	Payee	Amount
13/09/2021	000578	Annual Insurance Premium Zurich Town and Parish Council Team, PO Box 726, Chichester, PO19 9PS	£140.00
13/09/2021	000579	Audit & accountancy 2020 EA Fitzgibbon via SWM	£145.00
13/09/2021	000580	S. Mansfield Clerk's Salary Jan 2021 to Mar 2021	£158.40
13/09/2021	000581	S. Mansfield Clerk's Salary Apr 2021 to Aug 2021	£264.00
13/09/2021	000582	HMRC PAYE Liability Jan 2021 to Mar 2021	£39.60
13/09/2021	000583	HMRC PAYE Liability Apr 2021 to Aug 2021	£66.00
13/09/2021	000584	S. Mansfield Clerk's pension for 2020/21	£26.97
13/09/2021	000585	Quarnford Memorial Hall invoice	£8.00

## 14.4) The following income was reported by the Clerk

Bank Statements show interest payments to date of meeting, totalling £0.03 pence per calender month on Business Reserve account.

## 14.5) Accounts Reconciliation

The Clerk presented documents to inform the meeting of the current position of accounts for the Parish Council.

Agenda item 15	Date and time of next meetings		
13/09/21/15	The remaining meeting for 2021 is scheduled as 7:30pm Monday 22 <sup>nd</sup> November 2021, in		
	the Quarnford Memorial Hall.		
Agenda item 16	Any Other Business to be noted for inclusion in next agenda		
Minute 13/09/21/16	Meetings with Peak Park, SCC, SMDC, SWT and Staffs Police.		
	The meeting was closed by the Chair at 20:24 pm		