

QUARNFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held Monday 6th May 2019

Quarnford memorial Hall at 7:30 pm;

Attendance Register - Present:

Chair	Parish Councillor Gary Wentworth (Re-elected Chair)
	Parish Councillor Karen Kidd
	Parish Councillor Chris Candy
	Parish Councillor Eddie Kidd
	Parish Councillor Geoff Tunnicliffe
	Parish Councillor Andy Thorogood
	Parish Councillor Dean Brockley (Elected Vice-Chair)
Clerk	Stephen Mansfield
County and District Councillors attending	None
Members of the Public attending & speaking	No members of the public

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 06/05/19/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting.
Agenda item 2	Variation of Order of Business
Minute 06/05/19/02	2.1) The election of the Chair and Vice-Chair was discussed and nominations requested by the Chair, Councillor Gary Wentworth. 2.1.1) Councillor Geoff Tunnicliffe nominated Councillor Gary Wentworth as Chair for 2109-2020. This nomination was seconded by Councillor Chris Candy and unanimously agreed by all Councillors. Councillor Gary Wentworth was duly elected Chair of Quarnford Parish Council. 2.1.2) Councillor Gary Wentworth nominated Councillor Dean Brockley as Vice-chair for 2109-2020. This nomination was seconded by Councillor Geoff Tunnicliffe and unanimously agreed by all Councillors. Councillor Dean Brockley was duly elected Vice-chair of Quarnford Parish Council.
Agenda item 3	Declarations of Member's Interests and requests for dispensations
Minute 06/05/19/03	New declarations of members interests forms were collected by the Clerk and Acceptance of Office forms were signed by each Councillor and witnessed by the Clerk. There were no specific declarations of interest or requests for dispensations relating to items on the agenda.
Agenda item 4	Determination of Confidential Items
Minute 06/05/19/04	No members of the public were present so this item was automatically determined as; None.
Agenda item 5	Minutes of the previous meeting held 4th February 2019
Minute	The minutes for the previous meeting held on the 4 th February 2019 were reviewed by the

06/05/19/05	Councillors and approved as a correct record of that meeting. Proposed Councillor Gary Wentworth, Seconded Councillor Geoff Tunnicliffe and unanimously approved.
Agenda item 6	Matters arising from minutes of previous meeting.
Minute 06/05/19/06	6.1) The Chair wished to thank the previous Clerk Janet Nash and proposed that Janet be sent some flowers and a note of thanks for all her excellent work over the last few years. This sentiment was unanimously supported by the meeting and the new Clerk was requested to organise the flowers..
Agenda item 7	Public Speaking
Minute 06/05/19/07	7.1) None
Agenda item 8	Hear reports on Parish matters, Village Events and activities.
Minute 06/05/19/08	8.1) The recent Quiz night had raised £140.00 8.2) The 60th Anniversary of the Village Hall was planned for Saturday 18th May 2019 starting with a church service at 1:30 pm and continuing at the Village Hall at 2.00 pm. 8.3) The Duck race will be held in July at Manor Farm. 8.4) The access route to the Playing Field was discussed. The following points were considered; 8.4.1) The application to the Diocese of Lichfield for a Faculty (Church of England name for permission to change a Church property) would cost approximately £300 and needs to be done online by an authorised member of Church staff. The Clerk felt that as the pathway required may be over consecrated ground there was no guarantee that the Diocesan Authority would grant this faculty, even though it was recommended by the Verger and the Vicar. 8.4.2) Parish Councillors wondered if there was already some kind of easement of long standing right of way because the school teachers and children had used the playing field for many decades previously. 8.4.3) Councillor Karen Kidd explained that it was representatives of Staffordshire County Council who thought that the Peak National Park Authority would not grant an easement over the land they manage on behalf of the Crown, which separates the Village Hall from the Playing Field. The Clerk agreed to investigate the possibility of some kind of permission or easement directly with the Peak Park. 8.4.4) In conclusion, it was resolved that the Clerk would speak with Father John Baines and also with the Peak Park, reporting back to the Parish Council at or before the next meeting.
Agenda item 9	Reporting of Highway Defects & other Parish Matters
Minute 06/05/19/09	9.1) The Councillors discussed the deteriorating state of roads in the Parish. Some potholes in Knotbury, which had previously been reported to Staffordshire County Council Highways were still not repaired. 9.2) There are a number of places in the Parish where water gulleys and drains are blocked and this is causing further road surface and structural deterioration.

- 9.3) The Bus shelter at Knotbury has roof damage with slates missing. The Chair had a picture of the roof and the Parish Councillors thought that this may be in a condition which could be a danger to the public.
- 9.4) Parish Councillors had seen parking by visitors to the Parish causing the road to be so narrowed that Fire Engines and possibly other Emergency vehicles would not be able to pass. It is a quite serious situation with the recent increase in moor fires. It is on the hot and dry days when moor fires are likely to break out that there are more visitors badly parked on the access roads needed by the Fire Service.
- 9.5) The increasing number of visitors to this Parish and the surrounding Parishes, along with a lack of any toilet facilities in the vicinity, is leading to some sanitary problems at roadsides and adjacent to residential properties. This problem should be referred to the Peak Park as well as Staffordshire County Council.
- 9.6) Fly tipping is becoming more prevalent. Recently, van loads of garden waste and broken fencing were tipped into the road, not even at the roadside but in the carriageway creating danger as well as unsightly dumping. Parish Councillors discussed the practicality of using CCTV to deter and identify offenders but this seemed too costly over such a large area.

Agenda item 10

Policies and Procedures.

Minute
06/05/19/10

- 10.1) The new Clerks Salary was discussed. The Clerk stated that the correct hourly rate for his level of experience and qualifications was set by the National Association of Parish Councils and is for this financial year £11.64. The Clerk pointed out that it is mandatory to comply with Employment legislation that part time workers are paid holiday pay in the same ratio as full time workers. Also, that it is obligatory to offer all employees a pension scheme which, for this year and subsequent years, equates to a 3% of total salary employers contribution. The Clerk made it clear that he did not want to be paid for a number of hours per month which would create an increase in the precept on residents. The Chair and Vice-chair made some calculations and finally agreed that a suitable number of hours for the Clerk to work would be 5.5 hours per month. This was agreed by the meeting and the Clerk.
- 10.2)

Agenda item 11

Planning

Minute
06/05/19/11

- 11.1) The following applications were tabled and discussed
- [NP/SM/0419/0430 Underhill Farm New Road Flash](#) Proposed general purpose agricultural building to house and lamb rare breed sheep and to store fodder and implements. 26 Apr 2019. The Parish Council supported this application because it was practical and would make the site look better.
- [NP/SM/0419/0411 Culvert Farm Oldikes Quarnford](#) Replacement garage and stables 23 Apr 2019 The Parish Council supported this application because it would make the site look better.
- [NP/SM/0419/0343 Flash Primary School Flash](#) Renovation of the existing property with change of use to a 3 bedroom dwelling house. Addition of a double garage, original chimney to be reinstated, addition of 4 skylights and 2 roof lights and the addition of a conservatory to

	rear annexe. 03 Apr 2019. The Parish Council supported this application because it represents a good use for the existing redundant building, making it look at lot better and will bring welcome new residents into the Parish.																																
Agenda item 12	Chair's Announcements																																
Minute 06/05/19/12	12.1)																																
Agenda item 13	Updates from the Clerk including Correspondence Received																																
Minute 06/05/19/13	13.1) The Clerk had received a form and letter inviting parish Councillors to apply for election on to the Peak park Planning Committee.																																
Agenda item 14	Finance																																
Minute 06/05/19/14	1) Current Account balance stands at £ on 31st March 2019, the financial year end date, taken from from bank statements issued on 5th 2019. 2) Cash Account Balance = £10.00 as a donation received to the Defibrillator fund from 3) The following expenditure was approved: Liabilities and other disbursements to be paid by cheque <table><tr><th>Chq No</th><th>Payee</th><th>Item</th><th>Amount</th></tr><tr><td></td><td>Quarnford Memorial Hall</td><td>Hire of Hall</td><td>£12.00</td></tr><tr><td></td><td>Zurich Insurance</td><td>Insurance</td><td>Circa £140.00</td></tr><tr><td></td><td>To be advised</td><td>Donation to Rose Queen</td><td>£100.00</td></tr><tr><td></td><td>Marie Frodsham</td><td>Defibrillator pads and battery</td><td>Circa £270.00</td></tr><tr><td></td><td>To be advised</td><td>Donation to Flower Festival</td><td>£50.00</td></tr><tr><td></td><td>Clerk</td><td>Salary</td><td>To be advised</td></tr><tr><td></td><td></td><td>TOTAL Payments approved</td><td>Circa £572.00</td></tr></table> Work done to be approved, signed off and paid None 4) The following income was reported by the Clerk £10.00 collected from a donation by A and J Collins. 5) Accounts Reconciliation The Clerk presented documents to inform the meeting of the current position of accounts for the Parish Council.	Chq No	Payee	Item	Amount		Quarnford Memorial Hall	Hire of Hall	£12.00		Zurich Insurance	Insurance	Circa £140.00		To be advised	Donation to Rose Queen	£100.00		Marie Frodsham	Defibrillator pads and battery	Circa £270.00		To be advised	Donation to Flower Festival	£50.00		Clerk	Salary	To be advised			TOTAL Payments approved	Circa £572.00
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Agenda item 15	Date and time of next meeting																																
Minute 06/05/19/15	As it would be necessary to hold a meeting to approve the audited AGAR part 2 and sign the Certificate of Exemption before the end of June 2019 the next meeting date was agreed as 17 th June 2019 at 7:30pm in the Quarnford Memorial Hall.																																
Agenda item 16	Any Other Business to be noted for inclusion in next agenda																																
Minute 06/05/19/16	None noted and the meeting was closed by the Chair at 9.00 pm																																